

RESOLUTION NO. 2020-5

Introduced by Trey Hardy

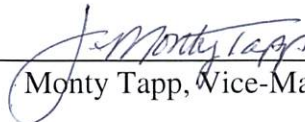
A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT THE PROPOSAL AND ENTER INTO AN AGREEMENT WITH OHM ADVISORS FOR THE PROVISION OF CONSTRUCTION SERVICES RELATED TO THE ERI-6-17.70 U.S. ROUTE 6 BRIDGE IMPROVEMENTS PROJECT AT A COST NOT TO EXCEED FIFTEEN THOUSAND SEVEN HUNDRED AND 00/100 DOLLARS (\$15,700.00)

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. That the City Manager is authorized and directed to accept the proposal and enter into an agreement with OHM Advisors for the provision of construction services relative to the ERI-6-17.70 U.S. Route 6 Bridge Improvements Project, at a cost not to exceed Fifteen Thousand Seven Hundred and 00/100 Dollars (\$15,700.00) which agreement shall be substantially in the form of Exhibit "A" attached hereto and made a part hereof.

SECTION 2. That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and of its Committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22.

SECTION 3. That this Resolution shall be in full force and effect from and immediately after its adoption.



Monty Tapp, Vice-Mayor

ATTEST: 
Clerk of Council

ADOPTED: 28 JAN 2020

January 10, 2020

City of Huron
Andrew D. White, City Manager
417 Main Street
Huron, OH 44839

RE: ERI-6-17.70 U.S. Route 6 Bridge Improvements
Updates to Plans, Estimate, and Bid Documents
Location: Huron
Proposal # 19307

Dear Mr. White:

The following scope of services, price proposal, and project schedule represent our understanding of the project, based upon prior discussions, meetings, and/or additional project information made available at the time of this proposal. Should you have any questions, please let us know.

Proposal Outline

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Sincerely,
OHM Advisors



Chad Lewis, PE, Project Manager
Chad.Lewis@ohm-advisors.com
D: 216.865.1345 C: 216.644.3987



Russ Critelli, PE, PMP
Russ.critelli@ohm-advisors.com
D: 216.865.1339

Authorization to Proceed

Signature

Date

Andrew D. White
Printed Name

City Mgr.
Title



Project Scope

The services provided with this fee proposal includes updates to the ERI-6-17.70 Bridge Painting project to be bid along with the paving project, ERI-6-17.49 Project I. Services also include bid documents, bidding services, and construction coordination with ODOT's construction management team.

Scope of Services (Engineering Tasks)

Task #60 Construction Documents

- The following services are included in the fee shown:
 - Updates to the construction plans to coordinate maintenance of traffic with ERI-6-17.49 (Project 1)
 - Update the construction plans to ODOT 2019 specifications
 - Update the official engineer's estimate
 - Delivery and coordination of updated plans, specifications and estimate documents to ODOT

Scope of Services (Bidding and Award Tasks)

Task #151 Bidding and Contract Documents

- The following services are included in the fee shown:
 - Preparation of bid documents including legal advertisement, instructions to bidders, bid forms, contract forms and affidavits, prevailing wage forms, EEO forms, scope of work, schedule, and other Owner forms and requirements to be added to the public bidding process.
 - Additional ODOT LPA required documents include:
 - LPA Federal Agreement
 - Specification Exclusionary Table
 - DBE/EDGE forms and utilization plan
 - ODOT LPA Template
 - FHWA 1273 form
 - Utility Note
 - These documents will be 100% complete, ready for bidding of the Public Project.

Task #152 Bid Process, Review, & Award

- The following services are included in the fee shown:
 - Pre-Bid Meeting
 - This is an opportunity for the prospective bidders and Owner representatives to discuss any pre-bid questions/clarifications and to explain the contractual process and obligations of the contractor and the Owner.
 - OHM will hold the meeting with prospective bidders, record notes, answer questions, and distribute meeting minutes to plan holders.
 - Addendums
 - This activity is necessary to provide written explanation to all bidders for any questions regarding the bid documents and plans.



- Depending upon the size and complexity of the project, multiple addendums may be required for the project.
- OHM will prepare addendums/clarifications and any necessary supporting documents and distribute to plan holders.
- Post-Bid Activities
 - Evaluation of bids and contractor qualifications
 - Pre-Award Meeting to review all bid items with apparent low bidder
 - Recommendation of Award Letter to the Owner
- Preparation and Submission of the ODOT LPA Award Packet
 - LPA Agreement Attachment (2)
 - Contractor C-92 Forms
 - Bid Opening Form
 - Official Bid Tab
 - City Council Resolution to Award
 - Proof of Project Advertisement
- Contract Documents
 - OHM will prepare (3) three copies of contract documents for execution, bonding, insurance etc.
 - OHM will prepare the notice of commencement for signature(s).

Scope of Services (Construction Services Tasks)

Task #176 Construction Services

- The following services are included in the fee shown:
 - Project Manager attendance at the Pre-Construction meeting.
 - Project Manager coordination with the Construction Management Team (one hour per week).
 - Project Manager attendance to construction progress meeting (one hour every other week).
 - Address unforeseen field conflicts with the contractor (one hour every other week).



Price Proposal

#	<i>Engineering Tasks</i>	<i>Fee</i>
Task #60	Construction Documents	\$ 2,000
	Subtotal =	\$ 2,000
#	<i>Bidding Tasks</i>	
Task #151	Bidding and Contract Documents	\$ 3,000
Task #152	Bid Process, Review, and Award	\$ 3,000
	Subtotal =	\$ 6,000
#	<i>Construction Tasks</i>	<i>Fee</i>
Task #176	Construction Services	\$ 7,700
	Subtotal =	\$ 7,700
	Grand Total =	\$ 15,700

Anticipated Project Schedule

Engineering Tasks: December 2019 / January 2020

Project Bidding Tasks: February/March 2020

Construction Tasks: May 2020 through September 2020

Standard Terms & Conditions

The Standard Terms and Conditions contained in the Annual Engineer contract (as approved by Council Legislation) shall also apply to this contract.